



Advanced Design & Manufacturing of Portsmouth NH is hiring
Quality Control Specialist
FLSA Status: non-exempt, Full-time (40+ hrs weekly); exempt, Part-time
Department: QC
Reports to: Production Manager
jobs@advanceddesign.com

ADM continues to provide full service turn-key contract manufacturing to an array of industries that require highly manufactured assemblies of a variety of electrical harnesses, cables, fiber optic and poly tubing assemblies in accordance with IPC/WHMA-A-620B requirements, and ADM is a certified ISO 9001:2015 company.

Great Benefits! ADM employees enjoy great benefits: 10 paid holidays, 2 weeks paid vacation, matching 401-K retirement plans, short-term health benefits, individual and family health plans, and education reimbursement.

The following list is a few key skills and attributes required for the job, so please review your past work history and highlight these skills and attributes when applying via email for this position that we are filling now for immediate hire. Send your qualifications and work history to jobs@advanceddesign.com.

Summary: Inspection of harness, cables and electro mechanical assemblies

Essential Duties and Responsibilities:

- Inspection of all harness, cable and electro mechanical assemblies, first article inspections and crimp inspections.
- Work with MFG. engineering on implementation and maintaining documentation control
- Operation and maintenance of cable scan system
- Control of all Q.C. related paper work, internal failure reports inspection logs and cable scan reports
- Writing of inspection procedures and test programs
- Maintaining and updating ADM workmanship standards
- Educate employees on workmanship standards

Supervisory Responsibilities: none

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience: List of requirements including a minimum of High school diploma or general education degree (GED); or one to three years related experience and/or training; or equivalent combination of education and experience.

Language Skills: Ability to read and comprehend simple instructions, short correspondence and memos.

Mathematical Skills: Ability to add and subtract, multiply and divide. Ability to perform these operations using decimals and fractions in units of standard or metric measurements, volume and distance.

Reasoning Ability: Ability to apply common sense understanding to carry out detailed but involved written and oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand, walk, use hands to finger, handle or feel and reach with hands and arms. Temporarily work in uncomfortable positions such as hunched over or with hands and arms over the head. The employee must regularly lift and/or move up to 25 pounds. Must also be

able to operate a variety of hand crimping tools that may require up to 35 pounds of force to execute. Specific vision abilities required by this job include close vision and color vision.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.